

The Eastern Yacht Club
Marblehead, MA

Job Title: Food Runner

Type of Position: 20 hours a week (Flexible)

Duration: 6-9 Months (Flexible)

Compensation: \$15.00 - 18.00 based on experience

Reports to: Restaurant Director & Events Director

Job Description:

The Eastern Yacht Club is seeking a dedicated and reliable individual to join our team as a Food Runner. As a member of our restaurant staff, you will play a crucial role in ensuring the smooth flow of food service and contributing to a positive dining experience for our members. If you have an interest in delivering exceptional customer service, the ability to work collaboratively in a fast-paced environment, and a keen eye for detail, we invite you to explore the responsibilities and requirements outlined below.

Responsibilities:

- Carry trays or plates of food from the kitchen to designated areas
- Assist in event setup which includes moving tables, chairs & chafers.
- Ensure accurate and timely delivery of food orders.
- Communicate effectively with chefs and servers to ensure order accuracy.
- Assist in setting up tables for service, including arranging utensils, napkins, and condiments.
- Clear empty dishes and reset tables for the next guests when necessary
- Report any issues or discrepancies to management.
- Assist servers with additional tasks during peak service times.
- Kitchen & FOH Clean up including outside areas & furniture.

Requirements:

- Ability to stand and walk for extended periods.
- Lift and carry trays, plates of food, tables & chairs.
- Ability to communicate effectively with kitchen staff and servers.
- Courteous and customer-focused attitude.
- Ability to support other staff members during busy periods.
- Ability to take initiative in tasks.:
- Ability to adapt to a fast-paced and dynamic work environment.
- Flexibility in handling different tasks as needed.
- Ability to prioritize tasks during busy periods.
- Punctuality and dependability in fulfilling assigned shifts.

Logistics:

- Availability to work flexible hours based on club events and member needs.

- Understanding of the logistical aspects of events & a la carte setups and breakdowns.
- Reliable transportation to and from the yacht club.
- Coordination with kitchen and bar staff to ensure seamless service logistics.
- Adherence to club policies and procedures regarding uniform, appearance, and conduct.

Benefits:

- Staff meal provided for every shift
- Flexible scheduling.
- Training and development opportunities for career advancement.
- Potential for seasonal or year-round employment, depending on club needs.

About The Eastern Yacht Club

Situated in Marblehead, Massachusetts, a town established in 1628 on Boston's North Shore, the Eastern Yacht Club is one of the oldest and most notable private yacht clubs in America and around the world. Established in 1870 by a group of Boston businessmen who joined together to develop their passion for sailing, the Club is thriving more than 150 years later, providing an elegant, relaxed and congenial facility for new generations of members and guests.

To learn more about The Eastern Yacht Club, please visit our [website](#).

The Eastern Yacht Club is an equal opportunity employer, and does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, national origin, citizenship, age, disability, military or veteran status, sexual orientation, genetic information, gender identity or expression (including transgender) or any other characteristic protected by law.

How to Apply:

Please email your resume and cover letter about yourself to jobs@easternyc.org, with "EYC Food Runner" in the subject line. No phone calls or walk-ins please.